



Aylesford Parish Council

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To All Members of the Council

Members are hereby summoned to, and notice is given that a Meeting of the Council is to be held on Tuesday 17 March 2026 in St Marks School, Eccles commencing at 7:30pm when the following business is proposed to be transacted.

Agenda

- 1. Apologies for Absence**
- 2. Declarations of Interest additional to those disclosed in the Member's Register of Interest**
- 3. Announcements from the Chair**
- 4. Adjournment of the meeting to allow for public participation**

Pursuant to Standing Order 3 e & g Members of the public may make representation, answer questions, and give evidence at a meeting which they are entitled to attend in respect of the business on the agenda. A member of the public shall not speak for more than the time set in the Standing Orders.

- 4.1 Kent Police**
- 4.2 To receive the report of the County Councillor**
- 4.3 To receive the report of the Borough Councillor**
- 5. To confirm as a correct record the Minutes of the Meeting of the Council held on 20 January 2026**
- 6. Matters Arising from the previous Minutes (including those that required Member's action)**

7. To Receive and Note the Minutes of the Policy and Resources Committee

- a) 3 February 2026
- b) 3 March 2026 (draft)

8. To Receive and Note the Minutes of the Environmental Services Committee

- a) 3 February 2026
- b) 3 March 2026 (draft)

9. To Receive and Note the Minutes of the Planning Committee

- a) 20 January 2026
- b) 3 February 2026
- c) 3 March 2026 (draft)

10. Accounts for Payment

Payment schedule attached for approval.

11. Council Vacancies

There are currently two vacancies for Aylesford South.

12. Decisions taken under S101 Delegated Authority

Clerk to report

13. Statement of Internal Control

To approve the Statement of Internal Control for the year ended 31 March 2026, following recommendations from the Finance Advisory Sub Committee and the Policy & Resources Committee.

For Approval

14. To Approve the Employee Handbook

To approve the Employee Handbook, which consolidates all Council policies in one place and reflects current legislation, including both existing and newly introduced policies.

For Approval

15. To Consider Any Other Items of Correspondence

M Randall

Melanie Randall
Clerk & Responsible Financial Officer

Date: 12 March 2026